

VSH Governing Body Meeting Minutes

May 21, 2008, 1:30 pm

Medical Director's Office

Type of meeting:	Oversight
Facilitator:	Michael Hartman, Commissioner of Mental Health
Note taker:	Cheryl Goodwin-Abare
Governing Body Members:	Beth Tanzman, Deputy Commissioner of Mental Health; Dr. William McMains; Beth Tanzman, Deputy Commissioner of Mental Health; Patrick Flood (Designee for Secretary Cindy LaWare); Terry Rowe, Dr. Tom Simpatico
Attendees:	Jessica Oski; Wendy Beinners; Scott Perry; Anne Moore; Tommie Murray Public: Michael Sabourin; Anne Donahue

AGENDA TOPICS:

Discussed: Approval of Meeting Minutes

The April 16th meeting minutes were reviewed by the committee members. There were two corrections: 1) Laura Flint's name was corrected; 2) two medical students will be at VSH for two-three week blocks of time continuously. Beth Tanzman motioned to accept the minutes as corrected. William McMains seconded the motion. All in favor of accepting the minutes as corrected. Motion passed unanimously. *Anne Moore motioned to revise the minutes to change the wording on Cognitive theory research – Dr. Simpatico then revised the April 16th minutes under Medical Director's Report regarding Cognitive theory research to say: Attention training games are being used to engage patients at this point. These games may prove useful to enhance certain cognitive frontal lobe functions and may be a subject of research in the future. * - This motion was made later in the meeting.

PF motioned to accept the minutes as revised. WM seconded the motion. All were in favor.

Discussed: Executive Director's Report (with Terry Rowe)	
<p>SAMHSA Grant – Project Coordinator interviews to be set up very soon. This person will provide coordination of Restraint and Seclusion reduction activities at VSH and the Brattleboro Retreat and report to Terry Rowe.</p> <p>Pharmacy software implementation process has begun. Our Systems Developer, Wendy McGee, has begun to migrate data from the old pharmacy system to the new pharmacy system. Electronic MAR system will be used. Physician order entry will be implemented in the beginning of 2009.</p> <p>Quantros (ROSIE) is VSH's new safety risk management software system that will have a test site available on June 10.th</p> <p>Full implementation will occur after the system is tested. The data derived from the system will include medication events, adverse drug reactions, patient and staff injuries and variance reports. This information will be provided to treatment planning teams for their active consideration.</p> <p>VSH hired a new family practice physician – Dr. Gordon Gieg, to begin at VSH in mid-July.</p>	
(End Executive Director Report)	

Discussed: Joint Commission Presentation with Tommie Murray, Q.A. Chief

Tommie Murray handed out and presented a brief history about hospital accreditation and certification. Tommie described the standards for accreditation and certification of CMS, Joint Commission and DOJ. We had a three-day Joint Commission Survey from May 12th to 14th. The survey was performed by Dr. Sean Callan, a board-certified psychiatrist with 20 years experience with the Joint Commission. We are still awaiting an unannounced survey on Life safety; this will be a one-day survey. VSH did well on the survey and Tommie pointed out the areas for improvement can be addressed timely. VSH will be submitting plans of correction and methods for monitoring compliance.

Discussed: Medical Director's Report (by Dr. Thomas Simpatico) -

Dr. Simpatico pointed out that the next three months are covered for the on-call schedule.

Other items were deferred at this time to allow full discussion of the accreditation certification processes.

Discussed: Quality Management Report (by Scott Perry)

Scott provided patient and staff injury data, variance, and patient grievance information. SP also provided restraint and seclusion data and Emergency Involuntary Medication data. Discussion followed (copies of these handouts are available by request).

(End of Quality Management Report)

Discussed: Other Business

Policies – Jessica stated that due to the Joint Commission visit, the policy committee was cancelled and policies under review will be discussed during the next Governing Body Meeting in June.

Discussed: Public Comment	
Michael Sabourin – Ownership of Information was discussed. JACHO report – notifying families. Priorities being shifted/staff injuries/delay Treatment Mall to look at emergency procedures.	
Anne Donahue – Had a question on patient injuries; Visiting Policy; cognitive theory research from the last GB minutes she asked Tom to explain this better and to revise the minutes reflecting this.	

PF made a motion to adjourn the meeting. WM seconded the motion. All in favor, motion passed unanimously.

The meeting adjourned at 3:00 pm. The next Governing Body meeting will be on **Wednesday, June 18, 2008 at 1:30 pm in the Nursing Classroom, 5 South Building.**

Respectfully submitted,

Cheryl Goodwin-Abare
Minute Taker